



## Please Post

Position(s) Available ...

THE SHARING COMMUNITY, INC. is a dynamic, multi-service community-based organization. Currently we operate 9 programs that offer the widest possible continuum of care to the homeless, hungry and ill residents of southwest Yonkers - from emergency shelter and food programs to street and community outreach, HIV/AIDS supportive services, substance abuse counseling, health care and mental health treatment as well as transitional and permanent housing. We are seeking to fill the following position(s):

### TRANSPORTATION COORDINATOR DRIVER - SHELTER

<b>REQUIREMENTS</b>	(a) High school diploma and 1 year's work experience or (b) 5 years work experience in public or private health or social services agency, or (c) satisfactory equivalent combination (d) knowledge of basic vehicle maintenance  <b>Special Note: NYS Driver's license and clean driving record required</b>
<b>JOB DESCRIPTION</b>	The Transportation Coordinator (TC)/Driver is responsible for the maintenance, repair, and upkeep of the organization's vehicles, assuring that they are clean, safe, and properly maintained at all times. In addition, the TC/Driver transports shelter guests to and from the various DSS district offices and to authorized appointments; assists guests in moving into housing placements at the time of discharge; transports program supplies & donations

<b>REPORTS TO</b>	<b>Shelter Supervisor</b>
<b>SALARY</b>	<b>Competitive Salary, Excellent Benefits</b>
<b>FULL-TIME EQUIVALENT</b>	<b>40 hours a week</b>
<b>START DATE</b>	<b>Immediately</b>
<b>CONTACT</b>	<b>FAX RESUME TO (914) 969-7877</b>
<b>E-MAIL</b>	<b>HR@THESHARINGCOMMUNITY.ORG</b>
<b>DATE OF POSTING</b>	<b>FEBRUARY 5, 2019</b>

The Sharing Community, Inc. is an Equal Opportunity Employer. All qualified applicants will receive consideration without regard to race, age, religion, color, national origin, sexual orientation, non-disqualifying physical or mental *disability*, or *other non-merit factors*.

***Only those candidates determined to be best qualified will be contacted to proceed in the selection process***